ADDITIONAL ONE TO ALL FIRMS:

Reference: Request for Proposal (RFP) #MW073109

Commodity: Consolidated Budgeting, Financial Reporting and Analytics System

Issue Date: July 31, 2009

Proposal Due Date: September 8, 2009 (NEW)

The following clarifications and changes are made to the RFP:

1. In Section VI, Information about this RFP, item D, Proposal Deadline, change the
   proposal due date to September 8, 2009.

2. In Section III, Scope of Goods and Services, item A.3.e. Current Users delete
   “100” and replace with “200”.

3. Clarifications
   - **Number of users on the system**: Estimate 1,100 users total, all of whom
     will require report viewer capabilities with some level of drill-down
     functionality; of these 1,100 users, the University estimates 200
     concurrent users at any given time; ~150 users will require data entry
     (read/write) functionality; ~40 users will need report writing functionality;
     and a max of 10 users will need administrator functionality.
   - **Implementation timeline**: Assuming contract negotiations are completed
     by end of December 2009, the ideal goal is to have the system
     implemented by December 2010. The University’s annual budgeting
     process typically runs from January through April of each year, and we
     would not choose to implement during this period. Therefore, if
     December 2010 is not feasible, then we wouldn't seek to implement until
     summer 2011. In addition, the University is open to the possibility of
     implementing the system in phases (budgeting, financial reporting,
     financial analytics, etc) and would rely on the Selected Firm to make a
     recommendation in this regard.
   - **Financial Reports**: The system must be able to report a balance sheet; an
     income statement or statement of current funds; a statement of cash flows;
     and a statement of changes in net assets. For each of these report types,
     different report definitions/formats may be necessary for various parts of
     the business (e.g., clinical departments, basic science departments, HSF
     Administration, Regional Primary Care, SOM Dean's Office, etc).
     Because of this, the system may need to store as many as 15 different
     report definitions/layouts.
If you have any questions concerning this Addendum or the RFP, please contact me at (434) 924-8918 or warlick@virginia.edu. Thank you for your participation in this RFP Process. I look forward to receiving your proposal.

Sincerely,

Michael Warlick
Senior Buyer

Please sign below, acknowledging receipt of this Addendum, and return this document with your response to the RFP.

________________________________________  ________________________________
Signature                                      Name of Firm

________________________________________  ________________________________
Print Name                                     Date