ADDITIONAL INFORMATION:

Reference: Request for Proposal (RFP) #VC070103

Commodity: Online Diversity Training System

Dated: July 1, 2003

Proposal Due: August 1, 2003

Please reference the following for clarifications and changes to the RFP #VC070103 issued on July 1, 2003 for an online diversity training system:

RFP Section IV Basis of Selection:
Item 1 change to read as follows: The Selected Firm’s demonstrated ability and expertise to develop and implement an interactive online training program.

RFP Section V Contents
Section A. Item #7 change to read as follows: Firms are encouraged to submit a sample or model (web site link or CD) of an existing interactive online training system. The University will treat each sample or model submission with care and return or destroy all submissions upon the Firm’s request. Trade secrets or proprietary information submitted by a firm as part of its proposal will not be subject to public disclosure under the Virginia Freedom of Information Act; however, the firm must invoke the protections of this section prior to or upon submission of its proposal, and must identify the specific data or other materials to be protected and state the reasons why protection is necessary. Firms may not request that an entire proposal be treated as proprietary.

Section B. Item #1 change to read as follows: Provide a brief history of the firm and its experience in providing interactive online diversity training programs similar to that described in this RFP. If the firm does not have prior experience in developing an interactive online diversity training program, describe the specific experience and expertise the firm believes makes it capable of performing the work required by the University.

Section B. Item #2 change to read as follows: Provide information on those individuals assigned to work with the University including a description of their experience and qualifications.

RFP Section VI Information about this RFP

Ms. Carter’s email is vacarter@virginia.edu
Attachment 2, Preferred Contractual Provisions:
In Section P, Copyrights, change to read as follows:

Copyrights/Ownership Rights/Disclosure

Unless expressly agreed to the contrary in writing, all goods, products, materials documents, reports, writings, video images, photographs or papers of any nature including software or computer images prepared or provided by the Selected Firm (or its subcontractors) for the University in performing under a resulting Agreement will not be disclosed to any other person or entity without the written permission of the University, and the Selected Firm warrants to the University that the University will have full ownership and beneficial use free and clear of claims of any nature by any third party including without limitation copyright infringement claims. The University anticipates that it and the Selected Firm may enter into a joint ownership of the ODTS for the purpose of external marketing and potential sales to other colleges and universities and expects to negotiate with the Selected Firm over the terms of such a joint ownership arrangement as part of the negotiation process.

If you have any questions concerning this Addendum or the RFP, please contact me at (434) 924-4215. Thank you for your participation in this RFP Process. I look forward to receiving your proposal.

Sincerely,

[Signature]

Victoria A. Carter, C.P.C.M.
Major Procurements Manager

Please sign below, acknowledging receipt of this Addendum and return this document with your response to the RFP.

_________________________________________  __________________________________________
Signature                                      Name of Firm

_________________________________________  __________________________________________
Please Print Name of Person Signing Above      Date