ADDENDUM ONE TO ALL FIRMS:

Reference: Request for Proposal (RFP) #FM120910

Commodity: Solid Waste / Debris Collection, Recycling and Disposal Services

Dated: December 9, 2010

Proposal Due: January 31, 2011

Greetings:

Please reference the following for clarifications and changes to the RFP #FM120910 issued on December 9, 2010 for Solid Waste / Debris Collection, Recycling and Disposal Services:

In Section III., Scope of Goods and Services, item A., Solid Waste / debris Collection, Disposal and Recycling Services, page 6, Item 1, delete the existing text and change to read:

1. The Selected Firm(s) will furnish all labor, materials, vehicles, equipment, supervision and incidentals necessary to collect, transport, and dispose of solid waste / debris and recyclables from designated University facilities / locations in accordance with all local, state, and federal regulations, including but not limited to all Health Insurance Privacy and Portability Act (HIPPA) and Regulated Medical Waste (RMW) policies and procedures, on a regularly scheduled basis determined by the University. Once the Selected Firm(s) have initiated a haul, the Selected Firm(s) are entirely responsible for the haul and contents within the haul in accordance with all applicable regulations, policies and procedures.

In Section III., Scope of Goods and Services, item A., Solid Waste / debris Collection, Disposal and Recycling Services, page 6, Item 2, delete the existing text and change to read:

2. The Selected Firm(s) will identify specific costs associated with removing, recycling and replacing existing containers owned by the University with new containers as requested by the University on a rental/ lease basis option for the collection of solid waste / debris materials and recyclables at designated facilities/ locations.

In Section III., Scope of Goods and Services, item A., Solid Waste / debris Collection, Disposal and Recycling Services, page 7, Item 3, delete the existing text and change to read:

3. The University currently owns all Frontload and VIP compactor containers and compactors with the exception of the four 34 cubic yard enclosed compactors located at Newcomb Hall, Observatory Hill, John Paul Jones Arena and West Complex, one 20 cubic yard enclosed compactor located at Colgate Darden Graduate School of Business Administration (“Darden”), one break-away compactor at Facilities Management, and five self-contained 32 cubic yard compactors that are readily available for use at all times for the collection of Medical Center special waste. The Selected Firm(s) will identify specific rental / lease costs associated with removing and replacing each existing 32, 34 and 20 cubic yard compactors, and break-away compactor with a new unit. The Selected Firm(s) will identify specific rental / lease costs associated with removing, recycling and replacing all University owned Frontload and VIP compactor containers and compactors with new units as requested by the University on a rental/ lease basis option as well.
In Section III., Scope of Goods and Services, item A., Solid Waste / debris Collection, Disposal and Recycling Services, page 7, Item 4, delete the existing text and change to read:

4. The Selected Firm(s) will own, maintain and service all solid waste / debris and recyclable containers provided on a rental / lease basis option in response to this RFP, and replace any rental / lease container when requested by the University.

In Section III., Scope of Goods and Services, item A., Solid Waste / debris Collection, Disposal and Recycling Services, page 7, Item 8, delete the existing text and change to read:

8. The Selected Firm(s) will be able to respond to irregularities in waste / debris generation and recyclables, and / or special pick-up requests, within 24 hours, Sunday through Saturday, from initial notification by a designated representative of the University with the exception of the Medical Center’s special waste compactors. The turnaround time for the special waste self-contained compactors located at the Medical Center will be no more than two hours from the initial notification time of pick-up request by a designated representative of the University between the hours of 5:00 a.m. to 5:00 p.m., Sunday through Saturday. The turnaround time between the hours of 5:01 p.m. to 4:59 a.m., Sunday through Saturday, will be no more than three hours from the initial notification time of pick-up request by a designated representative of the University.

In Section III., Scope of Goods and Services, item A., Solid Waste / debris Collection, Disposal and Recycling Services, page 8, add the following after the numbered list ending in Item 12:

13. The Selected Firm(s) will own, maintain and service all compactors provided in response to this RFP on a rental / lease basis option. The Selected Firm(s) will not deliver self-contained compactors to any designated University facilities / locations with broken seals or other problems. The Selected Firm(s) will replace compactors provided in response to this RFP on a rental / lease basis option when requested by the University.

In Section III., Scope of Goods and Services, item C., Special Performance Requirements, page 11, Item 4, delete the existing text and change to read:

4. The Selected Firm(s) will document the final destination of all University materials collected including location, type, and quantities of materials by type. The University reserves the right with Selected Firm(s) to identify the waste handling methods and final destinations of all University materials collected to enhance its sustainability efforts.

In Section III., Scope of Goods and Services, item C., Special Performance Requirements, page 13, Item 13, delete the existing text and change to read:

13. The Selected Firm(s) must possess at least one container of each size for emergency purposes, and will provide ten additional 8 cubic yard units and five open top roll-off units ranging in size from 30 cubic yards to 40 cubic yards for the purposes of trash and refuse pickup at the end of each academic school year.

In Section III., Scope of Goods and Services, item C., Special Performance Requirements, page 13, Item 14, delete the existing text and change to read:

14. Self-contained compactors provided by the Selected Firm(s) are to be the same or equal to equipment in use presently by the current service provider, with the addition of "three quarter full" indicator lights and pressure gauges located as close as possible to the indicator lights on the controls. These compactors will be emptied on an on-call basis with the Selected Firm(s) providing service within 24 hours, Sunday through Saturday, from initial notification by a designated representative of the University with the exception of the Medical Center’s special waste compactors. The special waste compactors will be emptied in accordance with the established frequencies and turnaround times noted within this Addendum in Section III., Scope of Goods and Services, A., 8. The Selected Firm(s) will provide 24-hour maintenance service on all compactors, Sunday through Saturday.
In Section III., Scope of Goods and Services, item C., Special Performance Requirements, page 13, Item 18, delete the existing text and change to read:

18. The University will give the Selected Firm(s) 24-hour notice, Monday through Friday, of "Need to Survey". Notice will be given to the Selected Firm(s) that a University employee will ride with the Selected Firm's driver for survey purposes (as defined by University needs). The Selected Firm(s) will have one truck driver respond to future University service areas for the period of one week (survey time). The number of surveys needed during the year will be at the discretion of the University.

In Section III., Scope of Goods and Services, item C., Special Performance Requirements, page 14, add the following after the numbered list ending in Item 20:

21. The Selected Firm(s) will work with designated Medical Center representative to sensitize the hauling schedule of the special waste self-contained compactors located at the Medical Center to better align them with when compactors are filled to capacity to decrease the number of hauls. No unilateral decisions will be made by the Selected Firm(s) to remove containers located at the Medical Center unless requested in advance by a designated representative of the University.

In Section V., Contents of Proposal, item C. Financial Proposal, page 18, Item 1, delete the existing text and change to read:

1. Describe how the University will be charged for goods and services requested in this RFP. Provide any / all applicable charges/ fees (i.e. haul, rental and/ or pull charges, and disposal fees etc.). Provide discount schedules by product type as well as order size where applicable. Include any additional discounts available for early payment of invoices. Ensure fees are provided for all Goods and Services categories proposed by the firm that would assist the University in enhancing its sustainability efforts and help contain the overall costs of the University’s solid waste / debris management system.

If you have any questions concerning this Addendum or the RFP, please contact me at (434) 982-5879. Thank you for your participation in this RFP Process. I look forward to receiving your proposal.

Sincerely,

Frank J. Messina
Buyer Specialist

Please sign below, acknowledging receipt of this Addendum and return this document with your response to the RFP.

Signature ___________________________ Name of Firm ___________________________

Please Print Name of Person Signing Above ___________________________ Date ___________________________

FM/rgs