ADDENDUM 001 TO ALL FIRMS:


The following changes/additions are made to the RFP:

- Reference Section III, Scope of Goods & Services. In the Content Outline, Module 1 section, delete the first bullet “Welcome video and letters from executive leaders.”

- Reference Section III, Scope of Goods & Services. In the Tracking section, delete the second paragraph titled CMI Objectives in its entirety.

- Reference Section IV, Contents of the Proposal. In section D, Financial Proposal, add the following paragraph:

  “3. Provide the pricing/fee for maintenance of the modules and upgrades to the modules and the fee structure for additional services/goods similar to what is requested in this RFP.”

If you have any questions concerning this Addendum or the RFP, please contact me at (434) 924-8918 or warlick@virginia.edu.

Sincerely,

Michael Warlick
Senior Buyer

Please sign below, acknowledging receipt of this Addendum and return this document with your response to the RFP.

______________________________  ______________________________
Signature                                      Name of Firm

________________________________________
Please Print Name of Person Signing Above       Date