University of Virginia
Procurement Services
P.O. Box 400202
Charlottesville, Virginia 22904-4202
(434) 924-4212
August 21, 2008

ADDENDUM ONE TO ALL FIRMS:

Reference: Request for Proposal (RFP) #LP081208

Commodity: Interior Design Services for the Miller Center’s Forum Room and Anteroom

Dated: August 12, 2008

Proposal Due: August 27, 2008

Please reference the following for clarifications and changes to the RFP #LP081208 issued on August 12, 2008 for Interior Design Services for the Miller Center’s Forum Room and Anteroom:

1. In Section B. Scope of Services, add the following clarification to the first paragraph:
   The Miller Center’s Forum Room and Anteroom host televised and non-television events. The renovation of these rooms will coincide with AV technology upgrades.

2. In Section D. Contents of Proposal, Part 4. Fees, add the following: provide approximate number of hours for requested services as stated in the RFP; provide a not-to-exceed fee for requested services as stated in the RFP; provide all hourly fees available from your firm.

3. List of pre-proposal meeting attendees [linked here]


5. As stated in the RFP, all proposals must be sent to me electronically. Exact fabrics, finishes or color boards are not required at this time.

If you have any questions concerning this Addendum or the RFP, please contact me at (434) 924-4216. Thank you for your participation in this RFP process. I look forward to receiving your firm’s proposal.

Sincerely,

[Signature]
Lori Ponton, ASID
Senior Buyer

Please sign below, acknowledging receipt of this Addendum and return this document with your response to the RFP.

_________________________________________  __________________________________________
Signature                                           Name of Firm

___________________________________________
Please Print Name of Person Signing Above  Date