ADDENDUM ONE TO ALL FIRMS:

Reference: Request for Proposal (RFP) #SH020915
Commodity: Multi-Media Rights Plan for University Athletics
Dated: February 9, 2015
Proposal Due: March 9, 2015

The Pre-Proposal Conference has been re-scheduled to February 25, 2015, and Proposals are now due on March 9, 2015.

Accordingly, please reference the following for clarifications and changes to the RFP #SH020915 issued on February 9, 2015 for a Multi-Media Rights Plan for University Athletics:

Section VI, Information about this RFP

In Paragraph A, Procurement Schedule, change the schedule to read:

“Issue Date of RFP: 02/09/15
Preproposal Conference: 02/25/15
Deadline for Receipt of Proposals: 03/09/15
Oral Presentations: 03/23/15 – 03/24/15
Negotiations: 03/30/15 – 03/31/15
Contract Award: 06/22/15”
In Paragraph C, Pre-Proposal Conference, change the text to read as follows to reflect a February 25th Pre-Proposal Conference and accompanying February 23rd registration deadline:

“A conference for firms receiving this RFP will be held on Wednesday, February 25, 2015 at 10:00 a.m. EST in the Athletics Department’s McCue Center Third Floor Conference Room, Charlottesville, Virginia (map viewed at this web site: http://www.virginia.edu/Map/). Attendance at this conference is advised if your firm wishes to raise any questions in connection with this RFP. Please print a copy of the RFP and bring it with you as no additional copies will be provided at the conference. The University intends to present general information which may be helpful in the preparation of proposals and to offer firms the opportunity to ask questions concerning this RFP. No firm may have more than three representatives present at the conference.

Firms planning to attend the Pre-Proposal Conference should notify ToShun Campbell either by email (tc8yk@virginia.edu) or telephone (434-924-1346), no later than 12:00 p.m. EST on Monday, February 23, 2015 of the names, titles, and phone numbers of the individuals who will attend. Firms traveling to Charlottesville can go to the following website for travel arrangement assistance: http://www.virginia.edu/placestostay/”

In Paragraph D, Proposal Deadline, change the text to read as follows to reflect a Proposal Deadline of March 9th:

“All proposals must be received at the Issuing Office by 3:00 p.m., Monday, March 9, 2015. The University may, at its discretion, accept late proposals if it is determined to be in the best interest of the University. Firms must submit an electronic original proposal that will be received by the University by the proposal deadline. The electronic original proposal must be submitted on a thumb drive or CD-ROM. In addition to the original proposal, firms must provide three hard copies of the original proposal in individual, bound volumes. Each hard copy of the proposal must be accompanied by an electronic copy of the proposal on a thumb drive or CD-ROM. All electronic proposal documents, whether originals or copies, should be formatted as Microsoft Word documents.

Any trade secrets or proprietary information submitted with a proposal (original or copy) for which the firm seeks protection from public disclosure must be clearly identified by the specific page and section number in the proposal and accompanied by a suitable justification requesting non-disclosure. RFP Section VI-J, Virginia Freedom of Information Act, applies.”
If you have any questions concerning this Addendum or the RFP, please contact me at (434) 924-4217. Thank you for your participation in this RFP process. I look forward to receiving your firm's proposal.

Sincerely,

Steve Heldreth, CPCM
Major Procurements Manager

Please sign below, acknowledging receipt of this Addendum and return this document with your response to the RFP.

Signature

Name of Firm

Please Print Name of Person Signing Above

Date